Job Safety Analysis Form / Risk Assessment

JOB TASK ACTIVITY		**Name:**		**Signature:**	
LOCATION		**Date:**			

Documentation Required (✓)

☐ Hazard ID sheet ☐ Safety data sheets ☐ Traffic management plan ☐ WorkSafe NZ notifiable work.

Identify Potential Hazards (✓)

Ground conditions:	Underground:	Overhead:	On-site:	Traffic:	Weather:	Other potential hazards:
☐ Sloping ☐ Uneven ☐ Soft ☐ Unstable	☐ Service pipes ☐ Trenches	☐ Power lines ☐ Service lines ☐ Structure	☐ Plant / Equipment.	☐ Vehicular ☐ Pedestrian	☐ Strong winds ☐ Other adverse conditions	

Sequence of Work**:** Brief bullet-point description of methodology and how potential hazards are to be controlled

Description of major tasks to be done	**Hazards: Potential Hazards that could cause injury when task is performed.** (as ticked above)	**E / M**	**Action to: ELIMINATE / MINIMISE (E / M)**

Resources Required (✓)

☐ Safety harness & lanyard ☐ Safety observer ☐ Lighting ☐ Cones	☐ Barriers ☐ Signage ☐ Gloves	☐ Safety Helmet ☐ Hearing protection ☐ Weather protection ☐ Hi-Viz Clothing	☐ Safety Footwear ☐ Eye Protection ☐ Fire Extinguisher ☐ Life Jacket/s.	☐ Working zone established & or Isolated accordingly.	Type of EWP's used: or Notes / other resources:

Emergency Retrieval Plan Name/s:	**1. When operator incapacitated:**	**2. Machine Controls Faulty / Failed:**	**3. Rescue Operator Trapped at height** (i.e. Blown Hyd Hose)